

Graphics/ Printing
Kearns High School
5525 Cougar Lane, Kearns Utah 84118



55th Annual
Career and Technical Education Conference
June 15-17, 2009

Pre-registration for this conference will be closed on May 25, 2009. After that date, contact Melissa Sommerville at melissa.sommerville@schools.utah.gov for on-site registration information.

Register Online!
<http://www.schools.utah.gov/cte/summer.html>
via credit card
(Visa, American Express, MasterCard, and Discover)
 District/institution purchase order numbers will also be accepted.
PLEASE CHECK WITH YOUR DISTRICT/INSTITUTION FOR ITS CONFERENCE REGISTRATION POLICY.

Fax Registrations – Fax this form to 435-797-0636 and provide a credit card number, district purchase order number, or check to follow in the mail.

Mail Registrations – Checks made payable to Utah State University will be accepted through regular mail when accompanied by this printed registration form. Send this form and fees directly to: **Utah CTE Conference, Utah State University, Office of Conference Services, 5005 Old Main Hill, Logan, UT 84322-5005.**

Telephone Registrations – Call toll-free, 1-800-538-2663, during regular business hours (M-F, 8:00 a.m.-5:00 p.m., MT). Confirmations will be sent via E-mail unless regular mail is preferred and indicated during the registration process.

PLEASE MAKE A COPY OF **ALL** REGISTRATION MATERIALS FOR YOUR RECORDS.

NAME AND ADDRESS	PAYMENT OPTIONS
First Name Middle Initial Last Name	<input type="checkbox"/> Check payable to Utah State University <input type="checkbox"/> District/Institution PO # <input type="checkbox"/> Credit Card <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> AMEX <input type="checkbox"/> Diners Club Name as it appears on card: _____ Card Number _____ Exp. Date _____ Authorized signature _____ Phone number _____
School Name District	
Home / Summer Address	
City State Zip Code	
Home Phone E-mail Address	
I prefer to have my registration confirmation sent by the following method: <input type="checkbox"/> E-mailed <input type="checkbox"/> Mailed to the address listed above	
REGISTRATION OPTIONS AND RATES	FOR OFFICE USE ONLY
\$40 Early Registration (If received at USU on or before May 8, 2009) \$45 Late Registration (If received at USU after May 8, 2009) Confirmations will be e-mailed beginning April 1, 2009. Refunds will be made to those registrants who must cancel less a \$10 processing fee. USU Conference Services must receive written cancellation at least 10 days prior to the conference. No refunds will be made within the 10 days prior to the conference. Substitutions are accepted but must be submitted in writing at least 10 days prior to the conference.	ACS6927 Batch Date _____ Initials _____ Participant No. _____ Date Pmt. Rec'd _____ Order No. _____ <input type="checkbox"/> Check <input type="checkbox"/> Business # _____ Confirmation Sent _____ <input type="checkbox"/> Personal # _____ <input type="checkbox"/> Invoice No. _____ <input type="checkbox"/> Cash <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> Dis Cancel Date _____ <input type="checkbox"/> Dnr <input type="checkbox"/> AMEX <input type="checkbox"/> CR Refunded _____ Total Amt. Rec'd _____

Late Registration Information – Late registration fees are imposed after May 8, 2009. Pre-registration for this conference will be closed two weeks prior to the conference. After that date, only on-site registrations will be accepted and availability is not guaranteed. The USU refund and cancellation policy is noted above.

Credit Information – 1.0 credit hour from Utah State University or Utah State Office of Education credit will be available at the conclusion of the conference. If you plan to receive USU credit, please be aware that there is a \$30 charge. This fee must be paid by **check only** at the end of the conference. There is no charge for USOE credit. Participants will need to provide their **CACTUS ID** number for USOE credit. **USOE credit forms without CACTUS ID numbers will not be accepted.**

TENTATIVE CONFERENCE SCHEDULE

Monday, June 15 8:30 – 4:00
Tuesday, June 16 8:00 – 4:00
Wednesday, June 17 8:00 – 4:00

TIMES AND SCHEDULES ARE APPROXIMATE AT TIME OF PRINTING AND WILL BE ADJUSTED OR MODIFIED AS NEEDED. Please go to the Skilled & Technical Sciences Education web site to view the calendar for additional conference information.

LODGING INFORMATION

YOU ARE RESPONSIBLE FOR YOUR OWN ROOM RESERVATION AND PAYMENT. Here are some hotels in the area you might want to try. *Please note that no arrangements for rates or room blocks have been made at the following hotels for this event. This information is provided for your convenience and information only. Should you choose to stay at one of the below listed hotels, make sure you ask for the state government rate for teachers.*



**Hampton Inn & Suites
West Jordan**
3923 West Center Park Drive
West Jordan, Utah 84084
(801) 280-7300
\$80 plus tax

Homestead – Mid Valley
5683 South Redwood Road
Salt Lake City, Utah 84123
(801) 269-9292
\$49.99 plus tax

La Quinta
3540 South 2200 West
Salt Lake City, Utah 84123
\$69 plus tax

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